

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
NOVEMBER 17, 2009- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:05 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- The meeting was called to order by the President Callahan the following Park Commissioners were present: Commissioners' Behmer, Callahan, Corken, Foiles and Tilmon were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Finance, Linda Straka; Director of Marketing and Public Relations, Allison Sohr; Director of Museum and Interpretative Services, Carla Hill; Director of Planning and Development, Jim Eby; Director of Leisure Services, Jeff Clark. Also in attendance was Deanna Kellum, minute's recorder; two representatives of the press; Batavia resident, Craig Foltos.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

GUEST- MATTERS FROM THE PUBLIC- At tonight's meeting was Batavia resident, Craig Foltos. He came before the Board tonight to thank the Park District for their help with setting up the Peace on Earth sign that was displayed on the pedestrian bridge during the holiday season last year. He is requesting for a system to be created to help display the sign every year. Commissioner Behmer thanked him for coming and for all he does in the community. He stated the Park District would certainly help in any way.

President Callahan entertained a motion to recess the regular meeting at 7:10 p.m. to enter into the Public Hearing for the Bond Issue Notification Act concerning the District's intent to sell General Obligation Limited Park Tax Bonds, Series 2009. **Motion was made by Behmer and seconded by Tilmon. The roll was called. Ayes: Behmer, Tilmon, Foiles, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

Motion was made by Foiles, seconded by Corken to reconvene the regular meeting at 7:13 p.m. The roll was called. Ayes: Foiles, Corken, Tilmon, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the October 20, 2009 Executive Session Meeting; October 20, 2009 Regular Board Meeting; October 31, 2009 Special Board Meeting; Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Corken and seconded by Behmer to establish the Consent Agenda as presented. The roll was called. Ayes: Corken, Behmer, Foiles, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

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Motion was made by Corken and seconded by Behmer to approve the Consent Agenda as presented. A voice vote was taken. Motion passed.

MATTERS FROM COMMISSIONERS- Behmer gave kudos to the Park District staff for their work on putting up the Peace on Earth sign last year.

CORRESPONDENCE- None.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Celebration of Lights will be held on November 29.
2. Calls from Santa Clause will take place on December 8.
3. Santa Holiday Breakfast will happen on December 5.

AFFILIATE REPORTS- Callahan acknowledged receipt of the Batavia Parks Foundation's October minutes. Staff hopes to have Batavia MainStreet at next month's meeting. The new dance program will be giving a short presentation at January's board meeting.

STAFF REPORTS- Director Eby updated the Board on the Prairie and Lathem Park grant. The auditor came to look at the park and will send the letter of agreement that will then need to be sent to the state shortly.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark updated the Board on Director Lacher's status.

PRESENTATIONS- None.

OLD BUSINESS –

- a. Policy Discussion-** A second reading was done of Administrative Manual 2.14.1-.6, 2.14.8, 2.14.9 and 2.15.7-.9. Executive Director Clark requested to table the second reading of Policy Manual 6.56.1-.3 for further legal review. President Callahan entertained a motion to approve Administrative Manual sections 2.14.1-.6, 2.14.8, 2.14.9 and 2.15.7-.9 as presented. **Motion was made by Tilmon, seconded by Corken. The roll was called. Ayes: Tilmon, Corken, Foiles, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- b. Recession Relief Financial Impact Report-** Director Clark highlighted the report before the Board for their review. The report was for the summer programs. Commission Corken and staff felt the program was successful. Staff has determined programs they would like make changes to. They will be looking into more sponsorships and fundraisers to help with program fees. Commissioner Behmer requested for a net amount, aggregate number of participants and a conclusion to be drawn. He would like to see if the programs were priced too high, how the Park District can use this information

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for all their programs. Commissioner Tilmon would like to see the totals with and without the Quarry.

NEW BUSINESS –

- a. Planning Update-** Per the Board's request Director Eby updated them on the utilization of the vacant Wicks building on Randall Road. At this time there are financial issues with the building keeping it from being leased out. Director Eby also updated the Board on the Kackert property. There are negotiations to annex this property into Batavia instead of Aurora. It was the consensus of the Board last year to take cash in lieu of land for our impact fee since the area is well represented with two parks. Callahan would like for a path connection or walk way to be installed in this area.
- b. IAPD Credentials-** This is a yearly requirement for the IAPD Annual Meeting held at conference in January. The Board nominated Gary Foiles as the delegate and Nicole Corken as the Alternate. President Callahan entertained a motion to appoint Commissioner Foiles as the designee and Commissioner Corken as alternate to represent the Batavia Park District as voting members during the Annual Meeting of the Illinois Association of Park Districts. **Motion was made by Behmer, seconded by Tilmon. The roll was called. Ayes: Behmer, Tilmon, Foiles, Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- c. Approval Maintenance Path Easement- Tanglewood Subdivision-** Director Eby updated the Board. The easement agreement would be with the homeowner association and Nicor Gas. The easement will allow the Park District to maintain the path area. President Callahan entertained a motion to approve the Tanglewood Subdivision Bicycle Path Maintenance Easement as presented. **Motion was made by Corken, seconded by Foiles. The roll was called. Ayes: Corken, Foiles, Tilmon, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- d. Hall Quarry Beach Repair-** Executive Director Clark updated the Board. During the winterization of the Quarry it became apparent that work needed to be done or it could affect the opening of the Quarry next season. The items needing repaired are: pump house, circulation lines, ramp decking and sewage lift station. These repairs were unknown and unbudgeted for. The estimate received to repair these items is \$86,500. It was the consensus of the Board to proceed with the repairs and to make a budget amendment for the costs. President Callahan entertained a motion to approve expenditures for repairs to the Hall Quarry Beach pump house, island circulation lines, lift station and ramp decking for an amount not to exceed \$86,500. **Motion was made by Tilmon, seconded by Behmer. The roll was called. Ayes: Tilmon, Behmer, Corken, Foiles and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- e. FY 2010-11 Tax Levy Projections-** Director Straka explained the yearly requirement. It is the recommendation of staff to ask for a level of 10% for the FY 2010-11. It was the consensus of the Board to approve the tax levy

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request at a level of 10% for the FY 2010-2011 budget cycle and to direct staff to file with the County Clerk accordingly. This is publicly available.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Foiles and seconded by Tilmon to adjourn into Executive Session at 8:04 p.m. to discuss Land Acquisition (2)(c)(5) and Personnel (2)(c)(1).

Motion was made by Tilmon, seconded by Behmer to reconvene the regular meeting at 8:59 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Tilmon seconded by Behmer to adjourn the regular meeting at 8:59 p.m. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum