

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 23, 2010- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:05 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- The meeting was called to order by the President Callahan the following Park Commissioners were present: Commissioners' Behmer, Callahan, Corken, Foiles and Tilmon were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Museum and Interpretative Services, Carla Hill; Director of Marketing and Public Relations, Allison Sohr; Director of Planning and Development, Jim Eby; Director of Parks and Properties, Eric Lacher. Director of Leisure Services, Jeff Clark and Linda Straka, Director of Finance. Also in attendance was Legal Counsel Derke Price; Deanna Kellum, minute's recorder; Nancy Weiss and Ron Gilkerson of the Wildflower Sanctuary PAF Member.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the February 16, 2010 Executive Session Meeting; February 16, 2010 Regular Board Meeting; Approval of the Paid and Unpaid Expenditures; the Treasurer's Report and Ratify Award of Contract-Civiltech Engineering, Inc. **Motion was made by Foiles and seconded by Corken to establish the Consent Agenda as presented. The roll was called. Ayes: Foiles, Corken, Tilmon, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

Motion was made by Foiles and seconded by Corken to approve the Consent Agenda as presented. A voice vote was taken. Motion passed.

GUEST- MATTERS FROM THE PUBLIC- None.

AFFILIATE REPORTS- President Callahan acknowledged receipt of the Parks Foundation's latest meeting minutes. At tonight's meeting was Nancy Weiss and Ron Gilkerson of the Wildflower Sanctuary to give a report of their group. Nancy requested for the Park District to work with the group on providing nature programs as well as help get the word out on the group. Director Sohr stated the summer brochure will be featuring all of the Park District's PAF members and currently the Park District has a link to their group's web site. Director Clark will be looking into adding volunteer programming to the next brochure. The Board thanked Nancy for her time and hard work with the Wildflower Sanctuary.

MATTERS FROM COMMISSIONERS- None.

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 23, 2010- BARTHOLOMEW ROOM**

CORRESPONDENCE- First, was a letter from IAPD regarding the Park District's membership. Second, was a letter from DANK Fox Valley thanking the Board for their time at last month's Board meeting. Third, was an e-mail from resident Susan Ungstad thanking Kids Club West for their hard work. Fourth, was an e-mail from resident Ed Henrich Jr. thanking the Park District for a great time at the Daddy Daughter Date Night event. Fifth, was a pamphlet from Hirsch and Associates regarding the new recreation facility. Staff will place all correspondence on file.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Bark Park opens April 1 for free!
2. Quarry Welcome Back promotion will run March 22- April 1.

STAFF REPORTS- Commissioner Behmer requested for staff to provide him with a list of all summer programs that were affected by pricing changes and the Nine Strategy.

Director Eby updated the Board on the ADA audit that currently is underway.

President Callahan requested the budget number for the Braeburn project.

Director Clark updated the Board on the very successful Easter Egg Hunt which took place last Friday. Staff will take into consideration some changes for next year's event.

Director Sohr stated the Park District will find out on April 19 whether or not we are a Gold Medal Finalist again this year. She announced the need for more WCF sponsorships.

Commissioner Tilmon thanked staff for a great job on the ice rink this past season.

Director Straka updated the Board on the 2010-11 budget. The finalized budget document will be placed on the Extranet for the Board's review next week.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark updated the Board on the Peg Bond Expansion project.

PRESENTATIONS- The Batavia Park District Cheer Team was highlighted at tonight's meeting. The Board took a break and went into the gymnasium to watch the team perform. President Callahan thanked them for their effort and hard work.

OLD BUSINESS –

- a. **Policy Discussion-** A first reading was done of the Policy and Procedure Manual section 200 as well as a first reading of Administrative Manual sections 2.14.7, .10, .12,.13,.14,.15,.16,.17 and 2.15.11,.12,.13. Commissioner Tilmon has requested for staff to look into some of our programs that do hire teenagers under the age of 16 and make sure they are not working after 7:00 p.m. during the school year.

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 23, 2010- BARTHOLOMEW ROOM**

NEW BUSINESS –

- a. Planning Update-** No further update.
- b. Review of Executive Session Minutes-** Executive Director Clark explained this was a bi-annual requirement of the Open Meetings Act. He has submitted to the Board a memo dated March 23, 2010 with his recommendation for hold/partially release of executive session minutes. President Callahan entertained a motion to hold and/or partially release said executive session minutes from public release as presented in the memo from Executive Director/Secretary Clark dated March 23, 2010. **Motion was made by Corken and seconded by Tilmon. The roll was called. Ayes: Corken, Tilmon, Foiles, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- The Pork Chop Dinner and Raffle fund raiser will be held on April 14.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Tilmon and seconded by Foiles to adjourn into Executive Session at 8:12 p.m. to discuss Land Acquisition (2)(c)(5) and Imminent Domain (2)(c)(11).

Motion was made by Behmer, seconded by Tilmon to reconvene the regular meeting at 9:05 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Foiles seconded by Behmer to adjourn the regular meeting at 9:05 p.m. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum