

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 16, 2010- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:05 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- The meeting was called to order by the President Callahan the following Park Commissioners were present: Commissioners' Behmer, Callahan, Corken, Foiles and Tilmon were in attendance. Staff in attendance included Director of Museum and Interpretative Services, Carla Hill; Director of Marketing and Public Relations, Allison Sohr; Director of Planning and Development, Jim Eby; Director of Parks and Properties, Eric Lacher. Also in attendance was Deanna Kellum, minute's recorder and Willi Gohs of the German American National Congress Fox Valley Chapter.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the January 11, 2010 Special Board Meeting; January 19, 2010 Executive Session Meeting; January 19, 2010 Regular Board Meeting; Approval of the Paid and Unpaid Expenditures and the Treasurer's Report; Ratify Award of Contract- Landscape Architect Services for Braeburn Park Renovation; Ratify Illinois State Police Live Scan Criminal Background Checks Agreement; Approval of Ordinance #289- Property Settlement Agreement; Approval of Ordinance # 290- Declaration of Surplus Property; Approval of Resolution #197- Amendments to the Open Meetings Act Requirements; Approval of Resolution #198- Amendments to the Freedom of Information Act Requirements . **Motion was made by Behmer and seconded by Tilmon to establish the Consent Agenda as presented. The roll was called. Ayes: Foiles, Tilmon, Behmer Corken and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

Motion was made by Behmer and seconded by Tilmon to approve the Consent Agenda as presented. A voice vote was taken. Motion passed.

GUEST- MATTERS FROM THE PUBLIC- At tonight's meeting was Willi Gohs of the German American National Congress Fox Valley Chapter. Willi approached the Board to inform them of his groups desire to hold an October Festival on the Riverwalk October 1-3. He has spoken with Executive Director Clark and Director Clark regarding the festival and is currently in talks with the City to get their approval. President Callahan thinks the festival sounds like a great idea.

MATTERS FROM COMMISSIONERS- Commissioner Foiles congratulated staff for their PDRMA accreditation.

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CORRESPONDENCE- First was a letter from PDRMA congratulating the Park District on received an Excellent- Level A rating on the 2009 Loss Control Program Review. Second was a letter from Kane County inviting the Park District to participate in the Making Kane County Fit for Kids seminar on February 24 and 25.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. February 26 at 6:30 p.m. at the ESCC will be the annual Parks Foundation Toss for a Cause Tournament.
2. The Batavia Depot Museum will be holding its annual Lincoln dinner theater on 2/28 at 5:30 p.m. at the Lincoln Inn.
3. This year the District will be holding a flashlight Easter egg hunt at Prairie Path Park on March 19 from 5:30 to 7:30 p.m.

AFFILIATE REPORTS- President Callahan acknowledged receipt of the Parks Foundation's latest meeting minutes. President Callahan also requested for the Foundation to present their newest officers to the Park Board.

STAFF REPORTS- Director Clark updated the Board on the number of registrations received for Daddy/Daughter Date Night. He also explained the reason behind changing the Easter egg hunt event this year.

Director Lacher updated the Board on the Depot Pond ice skating. This year the pond was open for skating 26 days. He also reminded the public of ice safety.

Callahan requested an update on the Quarry repairs. Director Lacher stated they have entered into a contract for the lift station work, they have sealed the water leak and the distribution lines will be repaired shortly. All repairs are scheduled to be done prior to the opening of the Quarry.

EXECUTIVE DIRECTOR'S REPORT- No further update.

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading was done of the Policy and Procedure Manual section 100. **Motion was made by Corken, seconded by Behmer. The roll was called. Ayes: Corken, Tilmon, Foiles, Behmer and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**
- b. **Review of District Comprehensive Master Plan Benchmarking Report-** Director Eby highlighted the report. The Board was very impressed with the report and the District's accomplishments within the past ten years. Callahan requested for the report to be placed on the District's web site but more pictorial to share with the public. He would also like to see what the District

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is going to obligate themselves to accomplish next. Behmer would also like to see a 2020 plan.

NEW BUSINESS –

- a. Planning Update-** The City is still educating the public to the new comprehensive master plan and new zoning requirements.
- b. Fall 2009 Recreation Programming Portfolio Analysis and Report-** Director Clark highlighted the report. Callahan would like to see what the combination of pricing strategies and offerings there were to help drive residents back to the District's programs. Behmer wants to know what the expense ratio versus revenue is and if the District accomplished relying less on tax dollars versus other revenue sources. He feels this will give a truer financial look. Callahan recommended using the audit report to help see numbers or possibly have the auditors help review them in the future. Corken stated she was excited about the new customer service campaign. The Board discussed the evaluation process and how to better the process. Foiles suggested only evaluating programs that are new or programs that have expected issues. Discussion ensued over different angles to take on the evaluation process.

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Behmer and seconded by Foiles to adjourn into Executive Session at 8:14 p.m. to discuss Land Acquisition (2)(c)(5).

Motion was made by Corken, seconded by Tilmon to reconvene the regular meeting at 8:40 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Corken seconded by Tilmon to adjourn the regular meeting at 8:40 p.m. A voice vote was taken and the motion passed unanimously.



Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum