

**BATAVIA PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
OCTOBER 20, 2009- BARTHOLOMEW ROOM**

**CALL TO ORDER- REGULAR BOARD MEETING-** The regular board meeting was called to order by President Callahan at 7:07 p.m.

**PLEDGE OF ALLEGIANCE-** All stood for the Pledge of Allegiance.

**ROLL CALL-** President Callahan called for the roll. Commissioners' Behmer, Corken, Foiles, Tilmon and Callahan were in attendance. Staff in attendance included Executive Director, Michael Clark; Director of Marketing and Public Relations, Allison Sohr; Director of Planning and Development, Jim Eby; Director of Finance, Linda Straka; Director of Leisure Services, Jeff Clark and Director of Parks and Properties, Eric Lacher. Also in attendance was Deanna Kellum, minute's recorder; Legal Counsel for the Park District, Derke Price; Facilities Manager, Andrea Hatzinger; BHS Cheerleaders; Batavia Youth Baseball representatives, Sam McReynolds, John Oroni and Scott Clancy.

**ITEMS REMOVED/ADDED/CHANGED ON AGENDA-** None.

**CONSENT AGENDA-** Vice President Behmer entertained a motion to approve the Consent Agenda which included approval of the minutes from the September 15, 2009 Executive Session Meeting; September 15, 2009 Regular Board Meeting Approval of the Paid and Unpaid Expenditures and the Treasurer's Report. **Motion was made by Foiles and seconded by Behmer to establish the Consent Agenda as presented. The roll was called. Ayes: Foiles, Behmer, Corken, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

**Motion was made by Foiles and seconded by Corken to approve the Consent Agenda as presented. A voice vote was taken. Motion passed.**

**GUEST- MATTERS FROM THE PUBLIC-** At tonight's meeting was two members of the BHS Cheerleading squad. They invited the Board to their upcoming Flippin' and Flyin' fundraiser for Honor Flight. The open house will be held on Wednesday, November 4 at 7:00 p.m. at the high school.

**MATTERS FROM COMMISSIONERS-** Behmer confirmed the special meeting date for October 31 from 6:30-8:30 at the Civic Center.

Corken told the Board of a mother her approached her regarding the Park District. The woman had stated that she had seen the Board meetings on BATV and that she felt the Park Board was too hard on their selves. She was amazed by what all the Park District does for the community and feels the community take it for granted. The lady had previously lived in California and Texas where they did not have such opportunities as Batavia.

**CORRESPONDENCE-** None.

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**ANNOUNCEMENTS-** Director Sohr read the announcements.

1. Celebration of Lights
2. Batavia Park District is a finalist for the 2009 National Gold Medal Award.

**AFFILIATE REPORTS-** Callahan acknowledged receipt of the Batavia Parks Foundation's September minutes. Executive Director Clark updated the Board on the Parks Foundation board vacancy and on the SpaceNet Project. President Callahan recommended for the Foundation to go out for bid for the installation of the SpaceNet equipment.

At tonight's meeting was BYB. They came before the Board to present their annual report. At this time BYB has 23 volunteer board members. The baseball program for summer of 2009 ran 977 participants and 300 in fall 2009. They are currently working on a maintenance program to help improve the fields. They highlighted improvements this past year. The Board thanked BYB for coming and giving their report. They feel the organization is doing a great job.

**STAFF REPORTS-** Director Straka asked for the Board's consensus on continuing the three year non referendum bond cycle for capital projects. The last one was in 2006. The Board came to a consensus to move forward with it.

Tilmon appreciated the e-mail from a parent of a Kid Club participant.

Director Clark answered a question from one of the commissioners regarding having the Batavia Youth Basketball program as part of the PAF program. Clark gave a brief history of the Youth Basketball program and why they would not be considered for the PAF program. Much discussion was had on the Batavia Youth Basketball program regarding its start, its connection with the Park District and its control of funds. President Callahan would like to see a policy drawn up defining the steps on how the Park District may take over another program ran by an outside organization for future reference. It was the advice of Legal Counsel Price not to have a policy. He does not advise ever taking over a program from an outside organization. Executive Clark has put together a documentation/model showing how the program is set up. He will share this model with the whole Board. Executive Director Clark will have further discussion with the Youth Basketball program directors.

Commissioner Corken stated she would like to send a message to those who are vandalizing the skate park by closing it every time vandalism happens. Director Lacher stated the park has been closed in the past and it did bring awareness to the parents to help self patrol. Staff will be including surveillance cameras into next year's budget.

Director Eby thanked Commissioner Corken for attending the Prairie Path Park dedication.

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**EXECUTIVE DIRECTOR'S REPORT-** Executive Director Clark was proud to present the Board with the 2009 National Gold Medal Finalist plaque. Staff will re-evaluate to see if they will try again in 2010.

It was also brought to the Board's attention that Executive Director Clark had won the 2009 Meritorious Service Award. The Board congratulated Clark.

**OLD BUSINESS –**

- a. **Policy Discussion-** A first reading was done of Policy Manual 6.56.1-.3 and Administrative Manual 2.14.1-.6, 2.14.8, 2.14.9 and 2.15.7-.9.
- b. **Approval of Developer Agreement Amendment- Coventry Hills Subdivision-** President Callahan entertained a motion to approve the Coventry Hill developer agreement as amended. Motion was made by Behmer, seconded by Tilmon. **The roll was called. Ayes: Behmer, Foiles, Corken, Tilmon and Callahan. Nays: none. Abstain: none. Absent: none. Motion passed.**

**NEW BUSINESS –**

- a. **Planning Update-** Director Lacher informed the Board that the City has appointed the planning commission members to also act as the zoning commission. The Board asked Lacher if there could ever be a possibility for the Park District temporarily use the Wicks building that currently stands vacant. President Callahan will speak with Director Lacher and Executive Director Clark further regarding this and possibly present the idea to the planning commission.
- b. **Summer 2009 Programming Scorecard Report and Analysis-** Director Clark highlighted the report. Three new indicators were added: Teen Center, Aquatics and Windmill City Fest as well as new and cancelled programs. Staff has been concentrating on recession relief, value marketing, No Child Left Inside and Character Counts. He pointed out to the Board the increase in contracting programs, multi child discounts and fund raising. Commissioner Behmer requested further studies to be done on whether or not staff seen an increase in enrollment for those programs indentified for recession relief, multi child discounts. As well as if there were any benefits to the fundraising. He would like to see the result of these items being incorporated by doing a financial analysis. He feels the analysis of these three things will help further discussion on pricing for spring. Corken would like to see a big poster or some kind of reminder to the public about unscheduled play time. Callahan stated that staff is doing a great job but it is the Boards position to see how they can help make it work better.

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**PRESENTATIONS-**

- a. Hall Quarry Beach Annual Operating Report-** Facilities Manager Andrea Hatzinger highlighted the report. She pointed out to the Board a correction that needed to be made to the report. Hatzinger focused on the changes that were made to the Quarry this year. She stated many of the changes came for what staff heard the public say during the public forums and suggestions made by Quarry staff. It was the suggestion of the Quarry staff to open from noon to 6:00 p.m. and to have a family day once a week where the Quarry will stay open till 7:00 p.m. It was also suggested to make the north gate an exit only. Some further changes being looked into for the 2010 season will be possibly having small in house pre-packaged concession stand food available for sale. The Quarry did see an increase of attendance on Way Back Whensdays. Hatzinger was proud to announce the life guards did a great job on their audits this year. The revenue was short of where they wanted to be. 2009 showed the same pattern of a decrease in attendance overall. It was suggested by Commissioner Corken to announce the day's events over the intercom or to have a sign displayed so visitors will know how to plan their day accordingly. The Park District opens the Quarry every year knowing it will be ran in a deficit. Hatzinger feels the Park District needs to make some serious decisions about the Quarry and needs the support of the Board and residents to do so. Director Lacher updated the Board on maintenance needed for the Quarry. This will be discussed further at the upcoming Board planning retreat on October 31. Timing is an issue, as these repairs have to be done before winter arrives.

**FOX VALLEY SPECIAL RECREATION ASSOCIATION-** No update.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD-** None.

**EXECUTIVE SESSION-** Motion was made by Behmer an seconded by Tilmon to adjourn into Executive Session at 9:27 p.m. to discuss Land Acquisition (2)(c)(5).

**Motion was made by Tilmon, seconded by Corken to reconvene the regular meeting at 10:06 p.m. A voice vote was taken and the motion passed unanimously.**

**ADJOURNMENT -** With no further business before the Board, **motion was made by Tilmon seconded by Corken to adjourn the regular meeting at 10:06 p.m. A voice vote was taken and the motion passed unanimously.**

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A handwritten signature in black ink, appearing to be 'M. Kelly', written over a horizontal line.

Secretary, Board of Commissioners  
Batavia Park District

Line prepared by  
Deanna Kellum