

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 19, 2010- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by Secretary Michael Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- The meeting was called to order by the Secretary Michael Clark the following Park Commissioners were present: Commissioners' Corken, Foiles and Tilmon. Park Commissioners absent were: Commissioners' Callahan and Behmer. Staff in attendance included Executive Director, Michael Clark; Director of Finance, Linda Straka; Director of Museum and Interpretative Services, Carla Hill; Director of Leisure Services, Jeff Clark; Director of Parks and Properties, Eric Lacher; Director of Planning and Development, Jim Eby. Also in attendance was Deanna Kellum, minute's recorder; Facilities Manager, Amber Schmidt and several members of the Batavia Show Stoppers.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA- In the absence of President Callahan and Vice President Behmer, Executive Director Clark, as secretary of the Board, opened the floor to nomination to appoint a President Pro-Tem per the Governance Policy Manual of the District. **Foiles nominated Commissioner Corken. The nomination was seconded by Tilmon. A voice vote was taken. Motion passed.**

CONSENT AGENDA- President Pro-tem Corken entertained a motion to approve the Consent Agenda which included approval of the minutes from the December 15, 2009 Executive Session Meeting; December 15, 2009 Regular Board Meeting; December 15, 2009 Public Hearing; Approval of the Paid and Unpaid Expenditures and the Treasurer's Report; Approval of Ordinance #286-Abatement of Bond Series 2002; Approval of Ordinance #287- Abatement of Bond Series 2003; Approval of Ordinance #288- Abatement of Bond Issue 2009. **Motion was made by Foiles and seconded by Tilmon to establish the Consent Agenda as presented. The roll was called. Ayes: Foiles, Tilmon and Corken. Nays: none. Abstain: none. Absent: Behmer and Callahan. Motion passed.**

Motion was made by Tilmon and seconded by Foiles to approve the Consent Agenda as presented. The roll was called. Ayes: Tilmon, Foiles, Corken. Nays: none. Abstain: none. Absent: Behmer and Callahan. Motion passed.

GUEST- MATTERS FROM THE PUBLIC- None.

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MATTERS FROM COMMISSIONERS- Executive Director Clark updated the Board on his meeting with the 5th, 6th and 7th grade Youth Basketball group. They did confirm they had applied for a non-for-profit status in Illinois but they were doing so only to alleviate the segregation of funds. They stressed they do not want the program to leave the Park District. Legal Counsel is working on a partnership agreement that will come before the Board for their review once completed.

CORRESPONDENCE- None.

ANNOUNCEMENTS- Director Sohr read the announcements.

1. Toss for a Cause will be held February 26 at 6:30 pm at the ESCC. Proceeds benefit the Parks Foundation
2. Tickets are on sale for the eighth annual Lincoln Dinner Theatre. To be held on February 28 at 5:30 pm the Lincoln Inn Restaurant.
3. Daddy/Daughter Date night will be held on February 21 at the Rotolo Middle School.
4. Depot Pond is currently open for ice skating. Reminder to practice safety and stay off of thin ice. The Peg Bond Center will be open as an unsupervised warming house weather permitting.

AFFILIATE REPORTS- President Pro-tem Corken acknowledged receipt of the Parks Foundation's latest board meeting minutes. Executive Director Clark updated the Board on the progress for the Peg Bond Center Expansion project. The Parks Foundation will also be holding their annual Toss for a Cause Tournament on February 27 at the ESCC. It is the hope of the Foundation to have the SpaceNet installed by this spring.

STAFF REPORTS- Director Lacher was proud to announce that Parks employees Kim Hansen, Gary Motycka, Alex Brandt, Miguel Perez and Hector Perez all received the MIPE Outstanding Employee Award. Director Lacher also updated the Board on the Quarry repairs. They hope to have the repairs done by the end of March.

Director Eby was also honored by MIPE with a \$300 scholarship.

Director Clark introduced the newest recreation employee Amber Schmidt to the Board. Amber has replaced Andrea Hatzinger as Facilities Manager.

EXECUTIVE DIRECTOR'S REPORT- Executive Director Clark reminded the Board of the upcoming state conference. He updated the Board on the Employee Recognition Party that was held last week. A raffle was held at this event and \$338 was raised for the Batavia Food Panty.

PRESENTATIONS- At tonight's meeting was the Batavia Show Stoppers. Recreation Supervisor Lori Johnson gave a brief overview of the group. The Board took a break from the meeting to gather in the gym to watch them perform.

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OLD BUSINESS –

- a. **Policy Discussion-** Executive Director Clark explained to the Board it was time to review the Policy and Procedure Manual again so he will be bringing sections before the Board each for their review. A first reading of section 100 of the Policy and Procedure Manual was conducted. Commissioner Foiles asked for the Section 100.1- At Will Employee to be modified to read that the Executive Director is exempt since he is a contract employee.

NEW BUSINESS –

- a. **Planning Update-** Director Lacher updated the Board. An open house will be conducted to introduce the new zoning regulations to the public. The new regulations can also be viewed on-line. Executive Director Clark gave an update on the proposed downtown redevelopment project. The concept has been presented to the City. He felt the presentation went very well and had great support. The concept plan will be shared on the City web site and the Park District web site.
- b. **Approval of City of Batavia Easement-Install Warning Siren- Prairie Path Park-** Executive Director Clark explained to the Board the City's need for a warning siren in this area of the city. Commissioner Foiles asked if the Park District could ever tap into the system to install a lightening siren. Discussion ensued over installing a detection system at only one park versus all parks. President Pro-tem Corken entertained a motion to approve the easement agreement with the City of Batavia to install and maintain a warning siren pole and equipment on Park District property located within Prairie Path Park as presented. **The roll was called. Ayes: Foiles, Tilmon and Corken. Nays: none. Abstain: none. Absent: Behmer and Callahan. Motion passed.**
- c. **Approval of City of Batavia- Trespass/Agency Agreement-** Executive Director Clark highlighted the agreement. This agreement will be part of a rider to the intergovernmental agreement already in place with the City of Batavia. President Pro-tem Corken entertained a motion to approve the Trespass/Agency Agreement with the City of Batavia as presented. **The roll was called. Ayes: Tilmon, Foiles and Corken. Nays: none. Abstain: none. Absent: Behmer and Callahan. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- No update.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Tilmon and seconded by Foiles to adjourn into Executive Session at 8:20 p.m. to discuss Land Acquisition (2)(c)(5).

Motion was made by Tilmon, seconded by Foiles to reconvene the regular meeting at 8:50 p.m. A voice vote was taken and the motion passed unanimously.

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ADJOURNMENT - With no further business before the Board, **motion was made by Foiles seconded by Tilmon to adjourn the regular meeting at 8:50 p.m.** A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum