

**BATAVIA PARK DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 20, 2010- BARTHOLOMEW ROOM**

CALL TO ORDER- REGULAR BOARD MEETING- The regular board meeting was called to order by President Callahan at 7:10 p.m.

PLEDGE OF ALLEGIANCE- All stood for the Pledge of Allegiance.

ROLL CALL- The meeting was called to order by the President Callahan the following Park Commissioners were present: Commissioners' Callahan, Corken, Foiles and Tilmon were in attendance. Commissioner Behmer was absent. Staff in attendance included Executive Director, Michael Clark; Director of Museum and Interpretative Services, Carla Hill; Director of Marketing and Public Relations, Allison Sohr; Director of Planning and Development, Jim Eby; Director of Parks and Properties, Eric Lacher. Director of Leisure Services, Jeff Clark and Director of Finance Linda Straka. Also in attendance was Deanna Kellum, minute's recorder.

ITEMS REMOVED/ADDED/CHANGED ON AGENDA - None.

CONSENT AGENDA- President Callahan entertained a motion to approve the Consent Agenda which included approval of the minutes from the March 23, 2010 Executive Session Meeting; March 23, 2010 Regular Board Meeting; Approval of the Paid and Unpaid Expenditures; the Treasurer's Report; Award of Contract- support Marketing Services with Crest Communications; Approval of Resolution #199- Authorizing the Acquisition of Real Property Pursuant to Real Estate Contract and Accepting the Terms of a Donation of the Same; Approval of Resolution #200- Intergovernmental Agreement with City of Batavia for the Tanglewood Hills Bike Path along NICOR property; Approval of Park District Special Use Permit- Windmill City Festival; Approval of Ordinance #292- Declaration of Surplus Property. **Motion was made by Corken and seconded by Tilmon to establish the Consent Agenda as presented. The roll was called. Ayes: Corken, Tilmon, Foiles and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

Motion was made by Tilmon and seconded by Corken to approve the Consent Agenda as presented. The roll was called. Ayes: Tilmon, Corken, Foiles and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.

GUEST- MATTERS FROM THE PUBLIC- None.

MATTERS FROM COMMISSIONERS- Foiles passed along a compliment he received from a resident regarding the Bark Park.

CORRESPONDENCE- First, was a letter from Will Huggins regarding the Quarry. Second, was outgoing correspondence from Executive Director Clark to Will Huggins. Staff will place all correspondence on file.

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ANNOUNCEMENTS- Director Sohr read the announcements.

1. May 14 will be the annual Touch a Truck event.
2. Welcome Back Quarry promotion has been extended till April 30.
3. May 22 at 1:00 pm will be the Blackard Bike and Skate Park rededication.

AFFILIATE REPORTS- None. The Foundation and FVSRA will be attending next months meeting to give their reports. Executive Director Clark is also trying to schedule a bi-annual meeting with BYB. Executive Director Clark updated the Board on a few Foundation items: Peg Bond Center Expansion Project, SpaceNet project and Toss for a Cause.

STAFF REPORTS- Director Clark updated the Board on the October Fest. The festival has gotten the approval of the City. Facilities Manager, Amber Schmidt will be working with them to get all the proper paperwork done for the Park District. The paddleboats may remain open for this event as well as the museum. The Commissioners would like to see a link for the festival on the Park District's web site.

EXECUTIVE DIRECTOR'S REPORT- No further update.

PRESENTATIONS- None.

OLD BUSINESS –

- a. **Policy Discussion-** A second reading was done of the Policy and Procedure Manual section 200 as well as a first reading of Administrative Manual sections 2.14.7, .10, .12,.13,.14,.15,.16,.17 and 2.15.11,.12,.13. A first reading was done of a portion of section 300 of the Policy and Procedure Manual. President Callahan entertained a motion to approve Section 200 of the Policy and Procedure manual as presented. **Motion was made by Foiles, seconded by Tilmon. The roll was called. Ayes: Foiles, Tilmon, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.** President Callahan entertained a motion to approve the Administrative manual section 2.15.11, 2.15.12, 2.15.13 and 2.14.7, 2.14.10, 2.14.11, 2.14.12, 2.14.13, 2.14.14, 2.14.15, 2.14.16, 2.14.17 as presented. **Motion was made by Tilmon, seconded by Foiles. The roll was called. Ayes: Tilmon, Foiles, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

NEW BUSINESS –

- a. **Planning Update-** Director Eby updated the Board on the three plus acres located in Tanner Trails. He has been contacted by residents wanting the Park District to take over the land but the land is in bankruptcy court. The Village of North Aurora will have to take ownership over its maintenance until it has been released by the courts. Executive Director Clark updated the Board on the new language written by the City of Batavia now allowing anyone who

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have a professional office within the City's jurisdiction to serve on the Planning Committee.

b. Award of Bid- Braeburn Park Renovation Project- Director Eby updated the Board. There were 18 bid packets handed out and eleven bids submitted. The lowest qualified bid was \$53,000 under the consultant's estimates. Geneva Park District has already approved the lowest qualified bid at their board meeting last night. President Callahan entertained a motion to award bid for the renovation of Braeburn Park to Elanar Construction Co. from Glenview, IL for an amount not to exceed \$105,068 and authorize staff to enter into contract accordingly. **Motion was made by Corken and seconded by Tilmon. The roll was called. Ayes: Corken, Tilmon, Foiles and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

c. Approval of Fiscal Year 2010-11 Annual Operating Budget- President Callahan entertained a motion to approve the Fiscal year 2010-11 Operating Budget request as presented and direct staff to prepare the required Budget and Appropriations Ordinance accordingly. **Motion was made by Foiles and seconded by Corken. The roll was called. Ayes: Foiles, Corken, Tilmon and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

d. Approval of Resolution #201- FY 2010-11 Regular Monthly Meeting Schedule- President Callahan entertained a motion to approve Resolution #201, a resolution scheduling the Regular Board Meetings of the Batavia Park District Board of Commissioners dates, times and location for the fiscal year calendar May 1, 2010 through April 30, 2011 as presented. **Motion was made by Tilmon and seconded by Corken. The roll was called. Ayes: Tilmon, Corken, Foiles and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

e. Nominations and Slate of Candidates- Park Board Officers & Appointments- President Callahan opened the floor to nominations. The nominations were as follows:

President- Callahan
Vice President- Foiles and Behmer
Treasurer- Tilmon
Secretary- Clark
Executive Director- Clark
FVSRA- Foiles
Planning Commission- Tilmon
Riverwalk Art Review- Corken
Friends of Parks (Foundation)- Foiles

President Callahan closed the floor to nominations and directed Secretary Clark to draft the ballot accordingly. Secretary Clark will e-mail the ballot to all Board members to vote and bring the vote for ratification at the May Park Board meeting.

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- f. Approval of Ordinance #291- Issuance of Build America General Obligation Park Bonds-** Executive Director Clark explained the intent to bond for the downtown recreation center and how it would take place. President Callahan entertained a motion to approve Ordinance #291- an ordinance authorizing the issuance of Build America General Obligation Park Bonds (Alternative Revenue Source) of the Batavia Park District, Kane County, Illinois, in an aggregate amount not to exceed \$20,000,000. **Motion was made by Tilmon and seconded by Foiles. The roll was called. Ayes: Tilmon, Foiles, Corken and Callahan. Nays: none. Abstain: none. Absent: Behmer. Motion passed.**

FOX VALLEY SPECIAL RECREATION ASSOCIATION- Executive Director Clark updated the Board on the FVSRA BBQ fundraiser and thanked Director Hill for handy work on helping the Park District donate a basket for the fundraiser. Clark hopes to have Carolyn Nagel at next month's board meeting to give an annual report.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD- None.

EXECUTIVE SESSION- Motion was made by Tilmon and seconded by Corken to adjourn into Executive Session at 7:45 p.m. to discuss Land Acquisition (2)(c)(5). (2)(c)(11).

Motion was made by Tilmon, seconded by Foiles to reconvene the regular meeting at 8:30 p.m. A voice vote was taken and the motion passed unanimously.

ADJOURNMENT - With no further business before the Board, motion was made by Tilmon seconded by Foiles to adjourn the regular meeting at 8:35 p.m. A voice vote was taken and the motion passed unanimously.

Secretary, Board of Commissioners
Batavia Park District

Line prepared by
Deanna Kellum